

COTTAGE GROVE POLICE DEPARTMENT  
VACATION/EMPTY PROPERTY CHECK REQUEST

Date Leaving: \_\_\_\_\_ Date Returning: \_\_\_\_\_

Name/Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Can be reached (phone, cell): \_\_\_\_\_

Is there a dog left on premises?            YES      (Inside, Outside, Both)            NO

Do you have a security alarm?            YES                            NO

Name of alarm service: \_\_\_\_\_ Phone #: \_\_\_\_\_

Will lights be left on a timer?            YES                            NO

Times & Locations: \_\_\_\_\_

Is there current damage to your home's windows, doors or fence?    YES                            NO

Where? \_\_\_\_\_

Any vehicle left in driveway?    YES (Note license plate: \_\_\_\_\_)                            NO

**PERSON(S) CHECKING PROPERTY**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Checking:            DAILY                            PERIODICALLY

Authorized to enter residence?            YES                            NO

Vehicle description(s): \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Checking:            DAILY                            PERIODICALLY

Authorized to enter residence?            YES                            NO

Vehicle description(s): \_\_\_\_\_

**I hereby give consent to the Cottage Grove Police Department to enter my property during the time indicated in my absence for the purpose of inspection to ensure property is secure and further authorize identification/verification to their presence or permission to be there.**

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

COMPLETED: Filled out by homeowner    or    Over the phone with owner (Name: \_\_\_\_\_)